

Softball Umpires of Maryland Site Umpire in Chief Standard Operation Procedures

What to expect before the weekend

- List of Site UICs
- List of Game Schedules
- Access to the Arbiter Master Schedule
- List of Assigned Umpires by Game
- Phone Numbers for Umpires NOT in Arbiter

What you are expected to do on site

- Dress Professionally - SUM/USSSA identifying clothing; Not Umpire uniform; No open toe shoes be equipped to take the field in a pinch. *Bring Umpire gear just in case it is needed.*
- Arrive in time to attempt to save a parking area & establish Umpire camp.
- Post current Umpire schedule in Umpire camp.
- Meet with site director to discuss logistics and rules.
- Ensure fitness of fields and proper layout (Pitching Plate, Batter's Boxes, Base Distances)
- Brief each Umpire on time, elimination games, flip / seed, special rules
 - Distribute items as appropriate (T shirts, Lost & Found, ...)
- Adjust Umpire Schedule as required.
- Be highly visible as the face of the SUM organization and a positive advocate for SUM.
- Contact State UIC or Scheduler with scheduling or personnel issues if necessary.
- Maintain a constant presence at the fields to support your umpires, the tournament director and the participating teams. Check on Umpires at each field during each game.
- Enforce Thunder and Lightning Policy.
- Monitor Heat Index.
- Consult on suspense of play with directors.
- Provide Rule guidance as needed.
- Provide individual, private constructive criticism.
- Participate / Lead Group Discussions.
- Check each Umpire Status for next day and remind umpires to have blocks in for the next two weeks as a minimum!

What to include in After Action Report

- Annotate any schedule changes. Report No Later than Monday morning.
Note: Actual game count are not necessary for Umpires in Arbiter.
- Report Unusual Conditions / Actions
- Provide Evaluation to help future assignment to tournaments and World Series